

# BLTC Tennis AGM

## *Meeting Minutes*

Tuesday 06/11/2018 19:00

### Attendees:

Janine David	Mike Harpin	Kevin Ellis	Steve Richards
Richard Jones	Van Richards	Dominic Rowley	Aerwel Morgan
Nick Jones	Paul Webber	Leanne McLellan	Teresa Pring
John Petty	Silvia Reis	Bev Webber	Ed Wilkins
Mike Hughes	Peter Caddy		

### 1. Apologies for Absence

1.1. Apologies received from Owain Stanford and William Kent.

### 2. Approval of Previous AGM Minutes

2.1. The minutes for the last AGM on 02/10/2017 were approved and agreed as a true and accurate record.

### 3. Matters Arising from Previous AGM

3.1. There were no matters arising from the minutes of the previous meeting.

### 4. Chairman's report – Janine David

4.1. Janine presented her report as distributed to attendees (see appendix A.)

4.2. Janine extended the thanks to many of those who have contributed their time and expertise over the last year. In particular to Leanne McLellan and Steve Richards for their efforts running junior social events and competitions, Richard Jones for running the senior competitions and Lee Motley for the considerable amount of work carried out in maintaining the clubhouse.

4.3. An additional team result of note which was not included in Janine's report is the Junior U8s team who finished in 1<sup>st</sup> position in their league.

4.4. Starting next season, the adult membership fee may be paid by monthly direct debit via the LTA clubspark web application. Janine extended the club's thanks to Dave Smith who spent a lot of time devising this payment structure. A link to register direct debit payment is available via the club's web site. It was suggested from the floor that this information be publicised on posters in the clubhouse.

4.5. Janine announced that it was the intention of the Tennis committee to install floodlights on the bottom courts (courts 3/4) and to install code locked gated access to all courts and the clubhouse. This is to be paid for via an application to Sports Wales funding of up to £25K. With thanks to Rob Hale and Peter Caddy who have provided a cost price of ~£16K. Fosse contractors quoted in the region of £36K. Provided Sport Wales do not insist on LTA standard lights, it is hoped that a successful bid for funds will cover the entire cost of floodlights and electronic gates.

A token based system will be re-introduced on all flood lights to cover on-going costs of LED bulbs, etc. Each token will be £6 and provide lighting for 1 hour.

4.6. Hard courts, in particular the top 2 courts (courts 1/2) are in desperate need of refurbishment and it is the intention of the tennis committee to expedite their repair. Contractors Fosse and Courtstall have provided quotations. Since Fosse quoted £25K+VAT, stating that the bottom 2 courts need only be treated and re-painted, they are the preferred bidder for the project.

Payment will use the £7K from the tennis section account matched by £7K from the CIC. To help ensure the CIC has funds for this, early bird membership will be offered from January at this year's rate. The remainder of the sum is to be raised from member contributions. This notion was put to the floor and the large majority agreed that they would be willing to make a contribution.

Ed Wilkins and Chris Williams will be meeting with the BCBC planning department next week to try to expedite approval. In particular, we need permission for the new flood lights and to remove the tree at the front of the clubhouse.

4.7. Janine acknowledged the sad loss this year of both Ed Davies and Dean DeVilliers.

## **5. Treasurer's Report – John Petty**

5.1. John submitted a report showing a final balance of £9739.95 (see appendix B), £1000 of which is Sports Lot funding to be paid towards junior tennis activities.

5.2. With thanks to Rebecca Porter of Porters Estate Agents, a £200 donation is to be added to this total and to contribute towards the cost of trophies.

## **6. Facilities Development**

6.1. A formal business plan has been written by Nick Jones, Dave Smith and Mike Harpin in preparation for the section's bid for match funding from the LTA. The plan prioritises the objectives of the club Viz: refurbishment and flood lighting of existing courts,

6.2. Luke Williams (Tennis Wales) and Simon Johnson (LTA) visited the club in October to discuss the business plan and advise us on the best route forward to applying for LTA funds.

In addition to providing more demographic information and details on other local clubs/centres that provide sport facilities, the business plan should be able to evidence full usage of existing courts. This is primarily demonstrated via the LTA clubspark application for on-line court booking. In conjunction with the introduction of an electronic gated system for entry to the hard courts, the section propose introduction of the on-line court booking system.

Concerns were raised from the floor relating to availability to those without on-line access and prevention of block booking. Although it is anticipated that there will be some teething problems to begin with, every effort will be made to consider all eventualities prior to implementation of the system.

The LTA will only grant funds once the club has already secured half of the required sum. A fund raising panel is being assembled to drive towards this goal. By establishing links to the community and business, it is hoped that sponsorship and possible lottery funding can be secured. Any shortfall may be covered by a bank loan.

Simon also stated that the LTA won't be ready to accept applications to the updated TBTT funding stream until mid-2019.

6.3. Hard Court Refurbishment

6.4. Floodlights

6.5. Member Contributions

All discussed with the Chairman's report (see item 4.6).

## **7. Election of Officials**

7.1. Marion Petty, Neil Patterson, Owain Stanford and Victoria Floyd-Ellis have resigned from the committee since last year's AGM.

7.2. Dominic Rowley and William Kent have been co-opted onto the committee. There have been no other nominations received.

7.3. Myfanwy Richards has accepted the committee's offer to be honorary president.

## **8. Any Other Business**

8.1. Attendees urged to encourage fellow members to join the 100 club,

8.2. Janine also asked that members buy tickets to the presentation evening being held at the clubhouse on Friday 23/11/2018.

## **9. Close**

9.1. Meeting closed at 20:00.

# Appendix A. Chairman's Annual Report 2018

The following is a synopsis of the activities involving the Tennis section so far this year.

## Social Events

1. November/December 2017 – Heronston Dinner Dance and Presentation Evening.
2. December 2017 – Kids Christmas Party & Presentation.
3. February 2018 - The Big Easy.
4. May 2018 – Wimbledon Lunch & Ticket Draw. (NB. The LTA opt-in is already open for 2019!)
5. October 2018 - Businessman's Lunch.

## Tennis Events

1. November 2017 – Veterans Tournament.
2. July 2018 - Great British Tennis Weekend.
3. July 2018 – Club Championships.
4. August 2018 – Grass Court Tournament.
5. September 2018 – Renegade Shield.
6. September/October 2018 – Handicap Tournament.
7. September 2018 – Junior U8/U9/U10/U14/U18
8. Fridays - Racquet night Junior Squash and Tennis.
9. LTA Quorn Cup Junior tennis competition.
10. Halloween LTA Monster Smash junior competition and party.

## Club Maintenance

1. January 2018 – Floor tiles in clubhouse foyer. (NC Ceramics, John James, Lee Motley)
2. January 2018 – Excavation of car park. (Established boundary with neighbours).
3. January 2018 – Large evergreen tree removed from behind bottom courts.
4. June 2018 - Sewer from ground floor ladies' toilets fixed. (Lee Motley)
5. July 2018 - New boiler and heating system with Carbon Trust funding. (Lee, Paul Webber)
6. August 2018 - Water leak in function room ceiling from 1<sup>st</sup> floor gents changing/toilet area resolved. (Lee Motley)
7. September 2018 - Conifer trees removed from club front boundary.

## Team Tennis

1. Summer Leagues:
  - a. Men's Doubles – 4 teams
    - 1st Team (League: Premier 2, position: 4th)
    - 2nd Team (League: 2 West, position 2nd)
    - 3rd Team (League: 5 East, position 2nd)
    - 4th Team (League: 8 East, position 6th)
  - b. Ladies' Doubles – 2 teams
    - 1st Team (League: 1 East, position 7th)
    - 2nd Team ( League: 5 East, position 7th)
2. Winter Leagues (on going):
  - a. Men's Doubles – 2 teams
  - b. Ladies' Doubles – 2 teams
  - c. Mixed Doubles – 1 team
  - d. Men's Veterans Doubles – 2 teams

## Constitution & Policies

A newly written Tennis Section constitution accepted based on an LTA supplied template. No previous constitution could be sourced so this is completely new and is suitable for presentation to LTA if so required for grant applications.

Other policies, including Health and Safety, Grievance, Anti-bullying, etc., are also in place and are to be made generally accessible via the club's web pages as is now required by the LTA for annual registration. Note that the standards required for LTA venue registration has become a lot more stringent following a serious case of child grooming that resulted in imprisonment of a tennis coach in Wrexham.

## Membership Fee Payment

Further to a request from the Tennis committee and in order to increase membership, a direct debit payment scheme for adult members only and running over a period of 9 months will be trialled for the coming 2019/2020 season. Our thanks to Dave Smith who has devised the payment plan which will be introduced via the LTA clubspark web application. It will comprise a £60 down payment and 9 monthly direct debit payments of approx £20. This will amount to a sum marginally higher than the annual adult membership fee.

## Flood Lights

Our thanks go to Rob Hale who has offered his services to cost and install flood lights on the bottom courts. Sports Wales currently offer a grant of up to £25K for flood lighting and we have already been reassured that we would likely receive these funds upon application. It is hoped that we could, subject to planning, install flood lights on bottom courts before the end of winter.

In relation to use of floodlighting on the top courts, as a number of members who play under floodlit courts have not been contributing to their cost, it has recently been decided at the CIC board level that the token system will be reintroduced. The cost will match the cost of tokens used for squash court lighting.

## Court Refurbishment

The condition of the hard courts have deteriorated to such an extent that bringing them up to a safe condition is now the top priority of the Tennis section and CIC board.

Quotations for work have been received from 2 SAPCA registered contractors (Courtstall and Fosse). Fosse advised that the life of the bottom courts may be extended by 5 years with treatment and repaint whereas the top 2 courts require a complete resurface. The total cost would be £25K+VAT.

Although, the club's finances do not currently stretch far enough to cover this cost, it is our hope that members will help contribute to the shortfall. A number of committee and CIC board members have already committed to contributing to this cause.

## No Longer with Us

This year, we lost 2 iconic members of our club, both taken away before their time. Edward Davies, who formed part of the fabric of our club, passed away in the spring of this year. Dean De Villiers, a charismatic individual and talented tennis player, passed away more recently in late summer. They will both be sorely missed by their friends here at the club.

## Appendix B. Tennis Section Account

Balance on account 30/10/18 - **£9739.95**

### **Expenditure 01/10/17-30/10/18:**

Events paid out /Br. Football Club, Presentation night, Trophies etc. /: **£6276.17**

Gardening- maintenance grass courts, maintenance general: **£1684.49**

LTA reg. fees, Tennis Wales league fees, coaching equipment, courses, board updating:  
**£3032.31** /some payments been deducted from community chest/

**EXP TOTAL: £10992.97**

### **Income 01/10/17-30/10/18:**

Tournaments fees, match fees: **£1592**

Fundraising/Wimbledon lunch, Presentation night/ **£3216.40**

Community chest: **£1431** / left in community chest: £1006.77/

**INCOME TOTAL: £6239.40**