

# Club Rules

*Last updated Nov 2019*

## **Background**

These Regulations govern the day-to-day operation of The Bridgend Association of Bowls, Tennis and Squash Clubs CIC.

The Rules of The Bridgend Association of Bowls, Tennis and Squash Clubs CIC allow the Management Committee to determine, implement and periodically update these Regulations.

The Regulations will be displayed on the Club website.

All non-trivial changes to these Regulations will be notified to members.

## **Policies and Procedures**

In addition to the Regulations in this document, the Committee will determine a number of important Policies and Procedures.

These Policies form part of the overall Regulations of the Club, which all members are required to read and comply with.

The detailed Policies will be displayed on the website, with copies in the Clubhouse.

These Policies will include, but are not restricted to the following topics:

- Safeguarding & Equality
- Transporting Children Policy
- Risk Assessment/Health and Safety
- Data Protection & Privacy
- Recording & Publishing Images
- Complaints

## **Safety & Security**

The Committee takes reasonable steps to ensure that the Clubhouse, Car Park and Courts are safe and secure.

Members play Tennis, Squash and Bowls at their own risk and are asked to apply common sense in looking out for themselves and other members at all times.

Please use the main leisure centre car park where The Club Car Park is full. Cars parked at the Club are at the owners risk and members are advised not to park in the lane at all times.

All vehicles must be driven at less than 5 miles an hour (walking pace) in the car park and driving down the lane due to narrow access.

Cars must not restrict access to the entrance gate, which should be left clear for emergency access at all times.

The last person to leave the Courts should make sure that the gates are closed.

The last person to leave the Clubhouse should make sure that all heaters, taps, lights and floodlights are turned off, and the door securely locked and alarm set.

## **Membership**

The membership year runs from 1 April to the end of March.

Subscriptions shall be determined in February by the Committee, and notified to all members at the start of March.

Members joining or renewing in the month of March will enjoy Discounted Rates, after that point all current and new members will pay the Standard Rate.

All members are required to complete an application form and hand it to the Manager.

The available payment methods will be set by the Committee.

A member who has not rejoined by the 1st April is no longer a member until such point as they re-register and pay via Clubspark or at the Bar.

Partial refunds will only be given to members who choose to leave the club in exceptional circumstances at the discretion of the Committee.

Cases where members seek to change membership category in the year (e.g. from Couple to Family) will be treated on a case-by-case basis.

### **Right to Play**

Members may play on the 4 hard courts.

Only current, registered, paid members and pay & play members are able to play on the Courts.

The only exceptions to this rule are:

- Potential members in their introductory coaching sessions
- Competitors from other clubs playing in league matches against Bridgend teams

Members are allowed to introduce guests to the Club to play as temporary members:

- Guests must be playing with a member of the Club
- Guests are required to observe all of the Rules of the Club
- The guests must pay - PAY & PLAY FEE.
- It is the responsibility of the host member to comply with these Rules

### **Court Allocation**

Allocations will be given the following priority order:

- Club tournaments
- Club matches
- Club group coaching
- Private members play/Social practice

## **Coaching**

No person may coach others for financial gain on any Court without the prior approval of the Committee.

Club coaches must have been checked with the Disclosure and Barring Service (DBS).

## **Use of the Facilities**

All events at the Club must be approved by the Committee.

Smoking is only allowed in designated places, not on the Courts, clubhouse and car park.

## **Court Rules**

Suitable sports clothing and shoes to be worn on the courts at all times.

Courts are for playing tennis only – football, bikes, scooters, skateboards, etc must be left outside the gates at all times.

When you have finished playing, please leave the courts in a tidy state with all litter and personal belongings

All members must play within the rules and respect officials and their decisions.

All members must respect the rights, dignity and worth of all participants regardless of age, gender, ability, race, cultural background, religious beliefs or sexual identity.

Members should keep to agreed timings for training and competitions, or inform their coach or team captain if they are going to be late.

Members must wear suitable kit for training and match sessions, as agreed with the coach and the members must pay fees for any training events or events promptly.